



Jebel Ali School

**Digital Guidance for
Students with New
Devices**

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Overview

When you join Jebel Ali School, you will be required to bring your own device to school. In order to manage devices with the latest safeguarding protocols, devices will need to be configured for school. There are two options, purchasing a device from a recommended reseller or bring a device bought elsewhere to school.

1. You have the option to purchase a device from JTRS our recommended educational supplier for Apple products. In order to purchase your device from JTRS, please visit this link: www.jtrs.ae and click eSTORE.
 - a. You will sign up to create an account at JTRS (please ensure you select Jebel Ali School). After completing the sign-up process, you will be emailed a confirmation and be able to sign into the website and make your purchase.
2. You may have a device that you already own. It will need to be fully erased (wiped) in order to install the school's safety protocols. Please follow the guidance below.
3. You can install all personal applications on your device after school set up.

What devices will be required for each year group?

Years 3 to 6

iPad (Generation 8 or above with 64GB of storage or more)
Optional: stylus, keyboard

Years 7 to 9

iPad (Generation 8 or above with 64GB of storage or more),
stylus, keyboard

(Students entering Year 9 in September 2022 have the option to use MacBook because Macbook will be required from Year 10. From September 2023 students in Year 9 are expected to have iPad.)

Years 10 and 11

MacBook (any model, preferably 2017 or newer)

Years 11 to 13

Macbook (any model, preferably 2017 or newer)

If you have any questions, concerns or need some support with this process, please reach out to the IT Support by emailing byod@jebelalischool.org or going to the IT Support office in school.

Backing up your iPad using iCloud

There are two main options for backing up your device. You can either back up to a local computer or to iCloud. Below you will find basic instructions for each of these options. Please contact jasbyod@jebelalishool.org if you have any queries or need support.

How to back up with iCloud

Before you begin please ensure that your device is connected to a power source and a Wi-Fi network.

Go to Settings > [your name] and tap iCloud. If you're using iOS 10.2 or earlier, go to Settings, then scroll down and tap iCloud.

Tap iCloud Backup. If you're using iOS 10.2 or earlier, tap Backup. Make sure that iCloud Backup is turned on.

Also, make sure Photos is set to 'ON' and turn on any other features you may wish to back up such as Contacts, Calendar and any information from apps (you will see this if you scroll further down)

Tap Back Up Now. Stay connected to your Wi-Fi network until the process completes.

NOTE: Applications such as Minecraft will need to be backed up manually. Double check any applications that may not be listed as backing up automatically to iCloud. [Guidance on how to back up Minecraft can be found here.](#)

Applications that require a login, such as Roblox, Fortnite etc, usually back up online to the servers of that particular provider. This means they do not need to be backed up to iCloud.

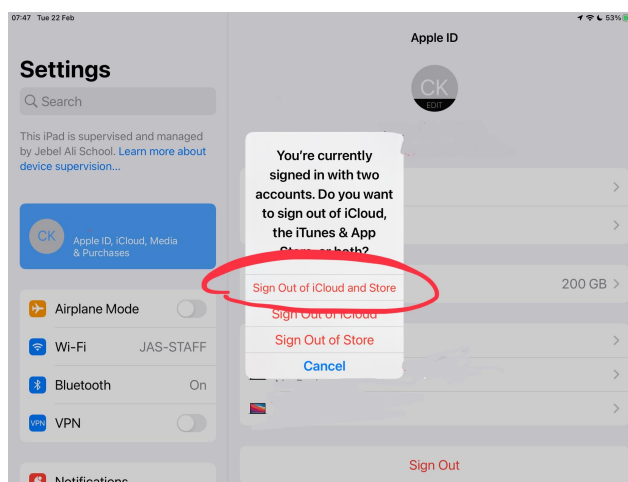
You can check the progress and confirm the backup completed. Go to Settings > [your name] > iCloud > iCloud Backup. Under Back Up Now, you'll see the date and time of your last backup.



How to prepare an iPad not purchased from JTRS

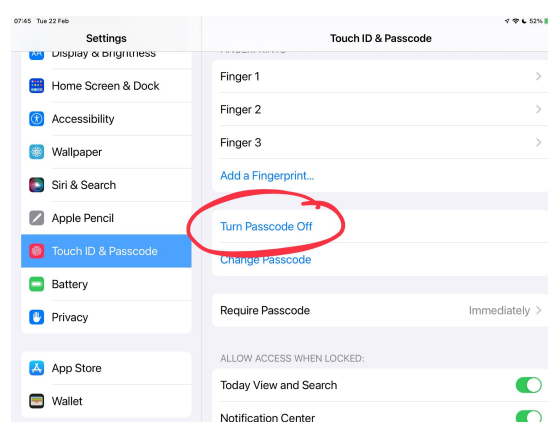
This note is for parents who are providing an iPad that was not purchased via the JTRS.ae portal. Please ensure that:

- You have recorded all passwords for important apps and games.
- You know your personal Apple ID password to use once the iPad has been configured (NB do not share any of these details with school).
- Sign out of iCloud and iTunes & App Store
 - Go to Settings
 - Tap on your name on the top left.
 - On the right-hand side, tap Sign out.
 - A pop-up screen may offer to sign out of iCloud and Store, sign out of both iCloud and App Store.



How to Remove the Passcode

- Go to Settings.
- Scroll down to Touch ID and Passcode. It may just say PASSCODE.
- On the right, choose Turn Passcode Off.
- Follow the on-screen instructions.



**Please do not wipe or erase your device.
This process will be completed at school.**

How to back up your Mac files to Google Drive

Currently, Macbooks will not have any content erased for set up. However, the below guidance is prudent in order to back-up your files and content.

The best way to learn how to backup Mac to Google Drive automatically is to use the desktop app. you will need to create a Google account to begin. After, use the below steps. **You have unlimited storage space on your school Google account.**

1. In a browser, type in www.google.com/drive/download.
2. Press "Download Drive for Desktop."
3. Click "Agree" after reading the Terms of Service. After, press "Download."
4. Double-click on the installation file. It will be in your Downloads folder and will end in ".dmg".
5. Move the app to the Applications folder on your Mac.
6. Double-click on the app to open it.
7. If the warning pop-up appears, press "Open."
8. Sign in with your Google account information.

Sync Data to Google Drive

The next step in learning how to backup Mac to Google Drive is to sync the files to your account. Consider the steps below to begin. Click on the "Choose Folder" button.

1. Ensure that you check the box next to the "Sync My Drive to This Computer" option.
2. When you want to start backups, press "Start" in the bottom right corner of the screen.
3. Google Drive will automatically backup your computer to Google Drive when it notices any changes.
4. There is further useful guidance on this [here](#) and a [detailed breakdown of how to back up content on our Advice for student leavers](#), which is also applicable in the case of setting up a device.

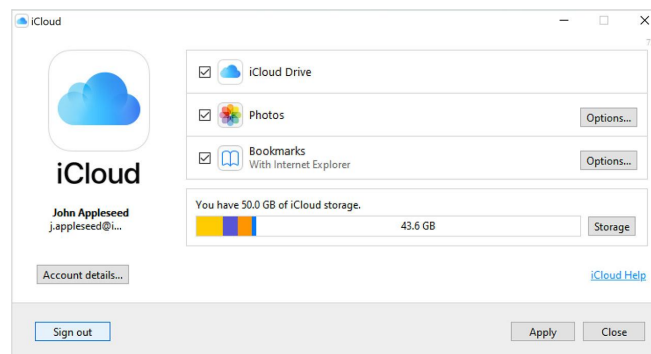
How to back up a Mac to iCloud

1. Go to Apple menu > System Preferences, then click Apple ID. If you're using macOS Mojave or earlier, you don't need to click Apple ID.
2. Select iCloud.
3. Sign in with your Apple ID, if you need to.
4. Select iCloud Drive.

You have a free 200GB iCloud account from school. If you wish to sign in to this account to back up your content, please contact the school's tech team.

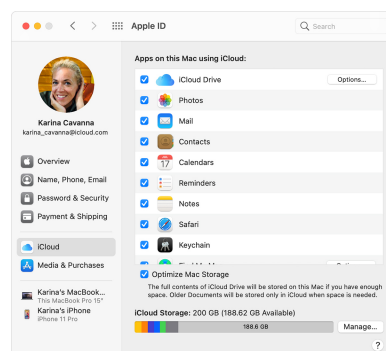
To add the files from your Mac Desktop and your Documents folder to iCloud Drive, [turn on Desktop and Documents](#).

If you already use a feature from another cloud provider that syncs or manages your Desktop and Documents folders, you need to turn it off to use Desktop and Documents. Desktop and Documents requires macOS Sierra or later.



What's next

After you set up iCloud Drive, any documents that you've already stored in iCloud are automatically moved to iCloud Drive. Your iPhone, iPad, and iPod touch keep your files in [the Files app](#) in addition to the Pages, Numbers, and Keynote apps. If you don't see your files in these apps, they might be on a device that doesn't have iCloud Drive turned on.



How to Backup Your Apple Photo Library to Google Drive

Backup Your Apple Photo Library Mac Only

When learning how to backup Mac to Google Drive, you can choose to include only your Photo Library. First, you will need to compress the images by using the steps below.

Open the Photos app that comes pre-installed on your Mac.

Click on “Photos” in the menu on the left side of the screen.

Hold down “Cmd+A” on your keyboard to select all images.

Click on the “File” menu, and press “Export.”

Press “Export X Photos.”

When the pop-up box appears, press “Export” again.

Click “Create New Folder” in the next pop-up.

Give the folder a name and press “Create.”

Wait for a notification to appear so that you know the process was successful.

Frequently Asked Questions

What happens with the device/apps if my child leaves Jebel Ali School?

If your child leaves Jebel Ali School, their device will be removed from the school's system. Apps that were deployed to the device by the school will be removed, but any personal apps will remain.

Our child already has an iPad , what happens when it is wiped? Will we lose all of our apps?

Any content purchased using an iTunes account can easily be downloaded again, at no additional cost, from the App Store/iTunes.

Will I lose photos, videos and documents?

These need to be backed up either to a cloud storage space such as iCloud, Dropbox or Google Drive or by connecting the device to a computer and manually transferring files. We can also assist you with backing up files to the free 200GB iCloud account that each student is provided by the school or to the student Google account.

What about saved games, progress and worlds that my child has saved as a part of their games?

Progress and scores are generally saved to the Apple Game Centre and therefore safe. A simple rule is, if you sign in to the game, then its data is stored online. Worlds created in platforms such as Minecraft are stored on the iPad and will need to be transferred manually to Google Drive or another storage solution.

What if my child is joining Jebel Ali School mid year? Do we still need to buy an iPad/Macbook?

If your child is joining Jebel Ali School mid-way through the year, please speak with a member of the school management team in order to explore the best possible option for you.

Downloading personal applications

Devices enrolled on our Device Management System can still be used with personal App Store accounts to download/purchase content as usual. This includes restoring apps that have previously been purchased. You will not be required to pay for this content again.

Please follow the following steps to download personal apps on your school device:

Go to Settings and tap on your name on the top left

Click sign out and choose the option to “Sign out of Store” (this only applies if you are already signed in on the school provided iCloud account)

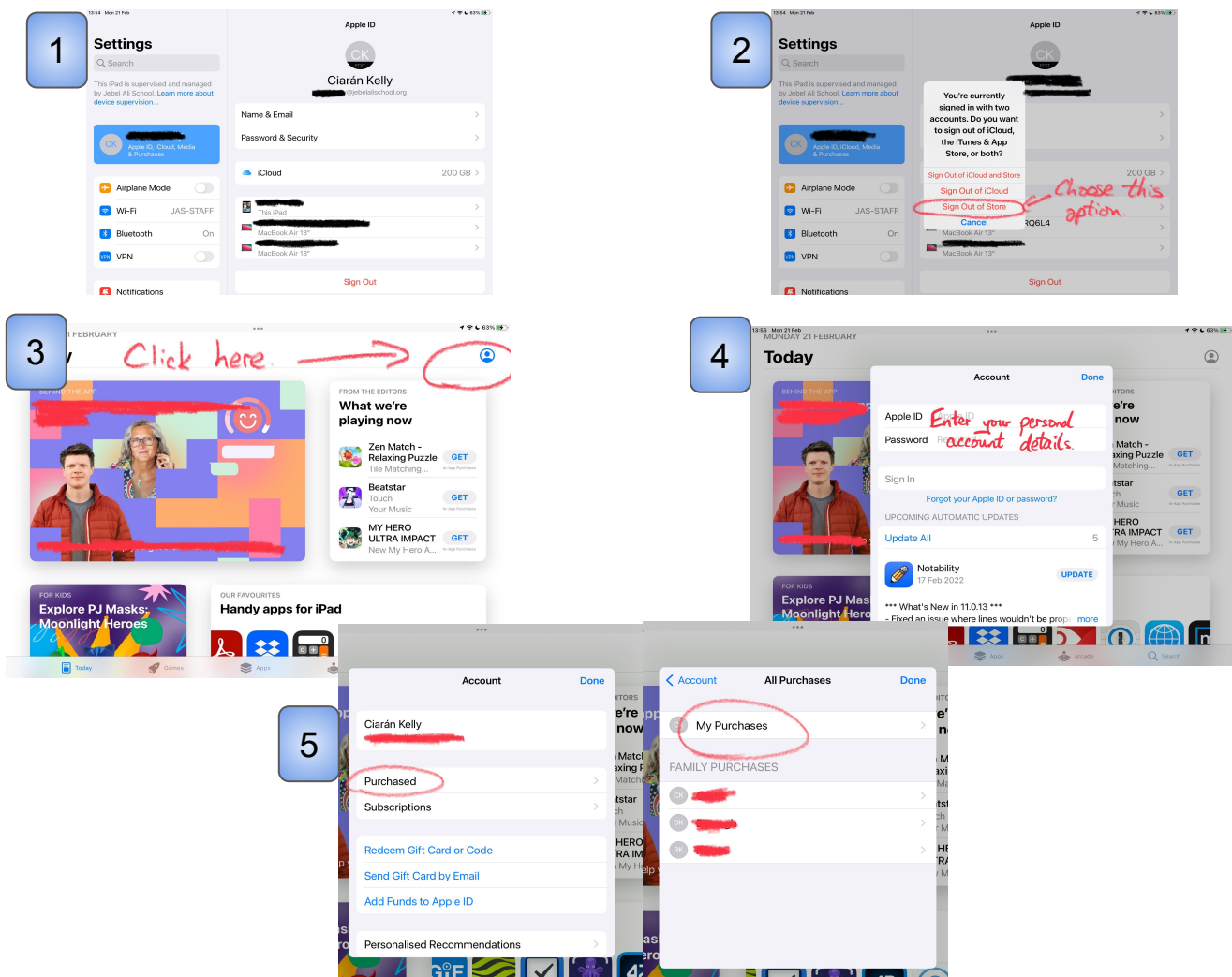
Open the App Store application. Sign in on your personal/family account.

Click on the account icon on the top right.

Tap on purchased - My purchases

You can then see all previously purchased applications.

If you have any difficulties, please speak with a member of our IT team and they will be happy to assist you with this process. Please note, that you should not sign out of the school iCloud account, only the account used for purchasing apps.





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